

# Batch Create and Assign Homestops

Modified June, 2003

Want to batch create and assign home stops to a student worklist

For this procedure you first want to define which students will get the homestops. To do this go into Edulognt and create a student worklist that identifies just those students who will get homestop assignments.

(Example: in your worklist use (2) Data Fields).

1. Fieldname = school code, Operator = EQUAL, Search Value = school code
2. Fieldname = LOADING:, Operator = Field Is Not Empty

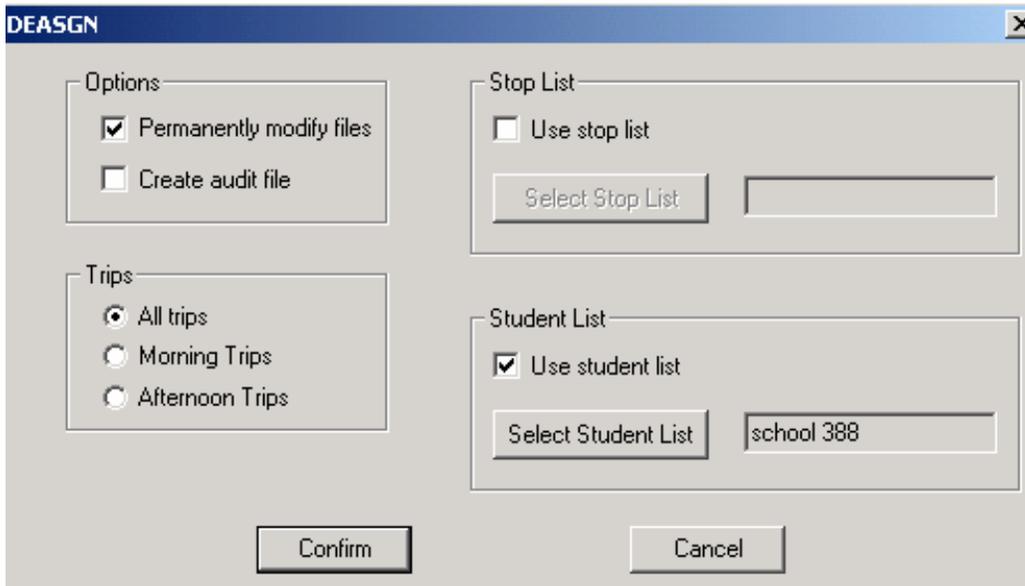
Next you will create an EMU batch containing two utilities (deasgn and flagset). Lets name the batch **CREATE HOMESTOPS**.

The first utility added to our new batch is **DEASGN**. When you choose this utility for the first time it will prompt you to configure the utility. Use the following example as a guide.

You will want to choose the following options:

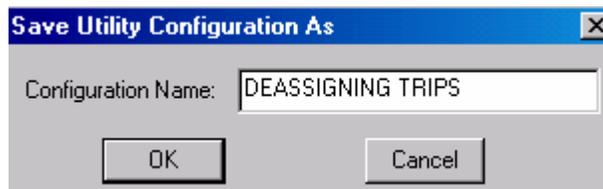
1. Permanently modify files
2. All trips
3. Use student list
  - Select the Student Worklist that defines the students to modify.

Example:



When finished click **confirm** and give the configuration a name.

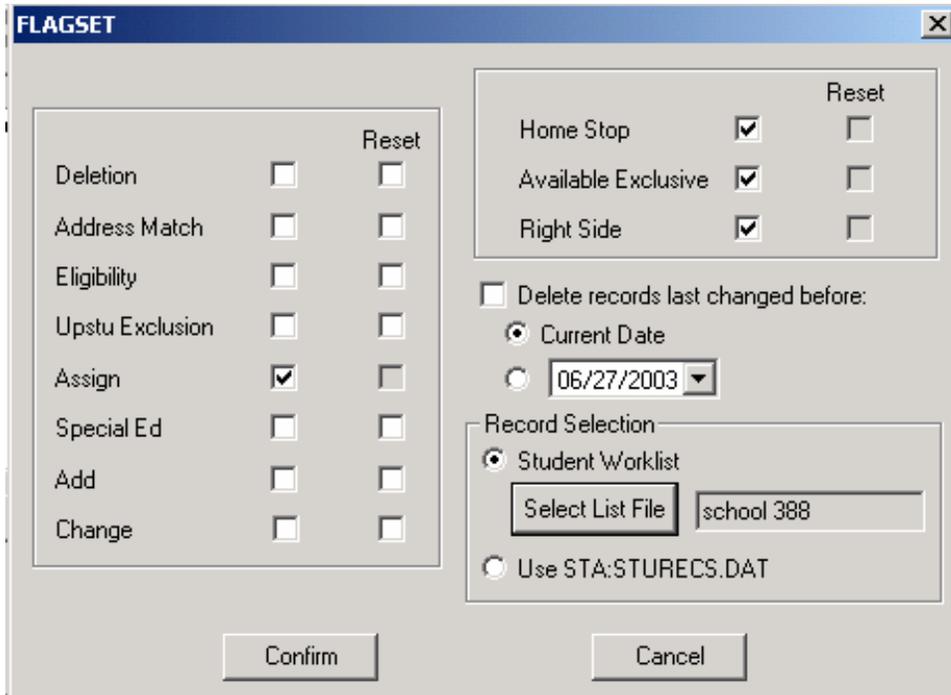
As in this example:



The second utility to add to this batch is **FLAGSET**. After selecting this utility you will want configure it as well. Use the following example as a guide.

You will want to choose the following options:

1. Assign
2. Home Stop
3. Select List File
  - Select the same Student Worklist used in the **DEASGN** utility.



When finished click **confirm** and give the configuration a name.

As in this example:



You are now ready to run the batch; **CREATE HOMESTOPS**