






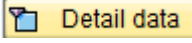
Transfer Materials Between Storage Locations



MIGO

Use this procedure to transfer materials from one storage location to another storage location within your Plant.

Basic Commands

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Save	
Execute	

- From the **SAP R/3 System Easy Access** screen or from your favorites, enter or select transaction code **MIGO**.
- In the first **Matchcode** field, select **Transfer Posting**.
- In the second **Matchcode** field, select **Other**.
- In the **Matchcode** field for movement type **311** and press enter
- If the  button is visible click it to expand the list.
Note: Detail Data for transfer postings is above the data table which is the opposite positioning in other MIGO transaction types.
- On the **From** side of the transfer posting details enter the following data in each of the following required fields:
 - **Material:** DOT Material number
 - **Plant:** Maintenance Plant
 - **SLoc:** Current Storage Location of the Part
 - **Qty in UnE:** Quantity in units of measure

On the **Dest** side, enter the receiving storage location across from the current storage location of the part.
- If more than one material is being transferred, click  (below the entered quantity) and then repeat Step 6.
- Click  to complete the transfers.

Alternative Entry Method: Don't open the detailed data section, and instead enter all transfer info into the table in the following fields:

Material Short Text – DOT Material Number

Quantity in UnE – Transfer Quantity

SLoc – Current Storage Location of the Part

Plant – Maintenance Plant

Sloc Transfer Pstg – Receiving Storage Location