



Post Immediate Count of Current Stock Level

MI10

Use this procedure to post a physical inventory count immediately without a physical inventory document from MI31

Basic Commands

Back	
Cancel	
Help	
Exit	
Enter	
Save	
Execute	

Posted changes can be seen on ZMB20 with movement types 701 to 702

Inv. Adj. are used to correct for incorrect adjustments or are an acknowledgment that the source of the discrepancy could not be determined. **They should not be used to correct for understood issues.**

- From the **SAP R/3 System Easy Access** screen or from your favorites, enter or select transaction code **MI10**.
- Click or press **Enter**. The **Post Document, Count, and Differences: Initial Screen** displays.
- Enter the following required information:
 - **Count date** (Enter date count taken)
 - **Plant** (Enter your Plant code)
 - **Storage location** (Enter storage location)
 Click .
- On the **Post Document, Count, and Differences: New Items** screen, enter the following required information:
 - **Material /Material description** (Enter material number)
 - **Quantity** (Enter total quantity on hand)- if quantity is zero, click the **ZC** column.
 Click .
- System generates a material document and displays this document number along with the physical inventory document number in the **Status bar**.
- Click on to return to **SAP Easy Access** screen.